



# Rental Checklist

- + Full Name
- + Ownership %
- + Property Address
- + Weeks rented
- + Weeks available for rent

## Income:

- + Rent Received
- + Other Income \*description
- + Copy of Agent Statement

We'll check your info and let you know if we have any questions.

<don't worry it's super easy!>

## Questions?

1300 865 624 – [info@ff.tax](mailto:info@ff.tax)

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## Expenses:

- + Advertising for tenants
- + Body Corporate
- + New loan fees \*copy of loan statement
- + Cleaning
- + Council Rates
- + Depreciation Report
- + New Fixtures & Fittings (i.e. stove, air con)  
\*including date purchased
- + Gardening
- + Insurance
- + Interest on Loans
- + Land Tax
- + Legal fees
- + Pest Control
- + Agent Fees
- + Repairs & Maintenance \*including invoice  
if over \$300
- + Stationery, phone, postage
- + Water Rates
- + Smoke detector service
- + Any other expenses

## Holiday Rental?

- + Electricity & Gas
- + Furniture \*including date purchased
- + Internet
- + Linen
- + Tea, Coffee, Milk etc
- + Tourism Memberships
- + Website
- + Any other expenses

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